



Current Details

CIF Number

Title Given Name(s)

Surname

Email

Home Phone

Mobile Phone

Home Address

Suburb

State

Postcode

Mailing Address (if different from home address)

Suburb

State

Postcode

Drivers Licence / Passport / Other

Current
Signature

New Details

Title Given Name(s)

Surname

Email

Home Phone

Mobile Phone

Employers Name

Employers Address

Employers Phone

Employers Mobile

Home Address

Suburb

State

Postcode

Mailing Address (if different from home address)

Suburb

State

Postcode

Occupation

Employers Email

Declaration

I have also read the BCCU Privacy Statement as available on our website or by contacting us directly. I consent to the contents therein.

New
Signature

Date

Office Use Only

- | | |
|--|---|
| <input type="checkbox"/> Signature Verified | <input type="checkbox"/> New member cheque book signature card signed |
| <input type="checkbox"/> Documentation attached | <input type="checkbox"/> ICBS Updated & Memo/Tickler loaded |
| <input type="checkbox"/> Members ID card issued | <input type="checkbox"/> Short Name Changed |
| <input type="checkbox"/> Replacement Visa Debit card ordered | <input type="checkbox"/> TFN |
| <input type="checkbox"/> Prosper updated | |

Completed by

Date

Document Requirements (change of name only)

For further information regarding BCCU identification requirements under Anti-Money Laundering and Counter Terrorism Financing Act 2006 (Cth) refer to Member Services Guide.

To satisfy BCCU requirements in accordance with the Anti-Money Laundering and Counter Terrorism Financing Act 2006 (Cth) the following identification must be presented;

One Category A document, plus one Category B document.

The certifier must sight the following documentation:

1 x Category A Document

PLUS

1 x Category B Document

	Category	Document Name	Issued By	Mandatory Requirements
A		Marriage Certificate	Australian Government	Signature or person document is issued current
		Divorce Papers	Australian State or Territory	If Maiden name is not shown, a marriage certificate is required
		Deed Poll	Registry of Births, Deaths & Marriages (Australian State or Territory)	Previous & current name to be displayed
B		Drivers Licence (or permit)	Australian State or Territory	Current (not expired) with photograph
		Passport	Australian Government	Current (not expired) with photograph & signature
		Proof of Age Card	Australian State or Territory	Current (not expired) with photograph
		Defence Force Identity Card	Australian Defence Force	Current (not expired) with photograph
		Police Force Identity Card	Federal, State or Territory Police Force	Current (not expired) with photograph
		Consular Identity Card	Department of Foreign Affairs	Current (not expired) with photograph

Certification Details

Title	Given Name(s)		Or Business Address		
<input type="text"/>	<input type="text"/>		(PO Box not accepted)		
Surname	<input type="text"/>		<input type="text"/>		
Occupation	Date of Birth	Suburb	State	Postcode	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Home Address	Suburb		State	Postcode	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email	Home Phone		Mobile Phone		
(Personal address only)	<input type="text"/>		<input type="text"/>		

Categories of Certifiers

- Legal Practitioner
- Judges
- Magistrates
- CEO of a Federal Court
- Registrar or Deputy Registrar of a court
- Justice of the Peace
- Notary Public
- Police Officer
- Agent of Australia Post
- Employee of Australia Post (2 years service)
- Australian Consular or Diplomatic Officer
- Officer of Financial Institution (2 years service)
- Officer or authorised representative of AFS licensee
- Accountants (members of a recognised accounting body)

Category of certifier Insert relevant number

Documents to be certified

Category of Document

Document details - Type of document

Person to whom it relates

Category of Document

Document details - Type of document

Person to whom it relates

Certifier Statement

I have examined the original identification documents listed above, and I have endorsed each copy of the identification document in the following manner:

This is to certify that this is a true copy of the original which I have sighted.

Name

Date

Title

Registration Number (if applicable)

Certified copies of the identification documents need to be returned to BCCU with this form.

It is an offence under the Anti-Money Laundering and Counter Terrorism Financing Act 2006 (Cth) to give false and misleading information.

Signature

Date